



Terms Of Reference Curriculum & Standards Committee

2024

1. Membership

The membership of the Committee shall be not less than three governors.

2. Quorum

The quorum for meetings of the Committee shall be three governors, who are members of the committee.

3. Frequency of Meetings

The Committee shall meet at least once per term.

4. Delegated Functions

- 4.1 To review, monitor and evaluate the curriculum offer.
- 4.2 To monitor school based, local and national performance data and reports, evaluating achievement and progress, and analysing the performance of different groups and subjects including any underachieving groups.
- 4.3 To monitor and evaluate the impact of the priorities identified in the School Improvement Plan which relate to the committee's areas of operation.
- 4.4 Monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement.
- 4.5 To monitor the provision for and evaluate the progress and attainment of vulnerable groups e.g. children eligible for FSM, looked after children, young carers, to ensure all their needs have been identified and addressed, and to evaluate the effectiveness of intervention strategies.
- 4.6 To ensure that the requirements of children with special educational needs are met, as laid out in the Code of Practice, and receive termly reports from the Headteacher and/or SENCO.
- 4.7 To ensure that the school meets the General and Specific Equality Duties in relation to teaching and learning, curriculum, achievement and progress.
- 4.8 To monitor and review pupil attendance and exclusions information, and to evaluate strategies to improve these areas.
- 4.9 To monitor the impact of the use of Sports Premium, Pupil Premium and Early Years Premium.
- 4.10 To advise the Resources committee on the relative funding priorities necessary to deliver the curriculum.
- 4.11 To oversee the school's contribution to pupil well-being, including the extent to which pupils feel safe, adopt healthy lifestyles and contribute to the school and wider community.
- 4.12 To monitor and evaluate the engagement of parents with the school, parental views and how these are taken into account and consider ways in which home-school links can be further developed, making appropriate recommendations.

- 4.13 To monitor and evaluate the effectiveness of communications with parents including statutory requirements such as the complaints procedure.
- 4.14 To monitor community links and community use of the school, and evaluate the school's contribution to promoting community cohesion.
- 4.15 To ensure all statutory requirements for reporting and publishing information in an accessible way on the school website are met, and to review and monitor the school website to ensure that it is kept up-to-date.
- 4.16 To monitor the provision of the Early Years Foundation Stage.
- 4.17 To monitor the range of the extended school offer and evaluate its impact.
- 4.18 To oversee arrangements for educational visits, including the appointment of a named co-ordinator, and to approve high risk educational visits.
- 4.19 To monitor and review safeguarding incidents and practice within the school, including how the Child Protection Policy adopted by the governing body is being implemented, and the impact of any changes in safeguarding personnel.
- 4.20 To review and monitor the school's self-evaluation form.
- 4.21 To consider recommendations from external reviews of the school (e.g. Ofsted or local school improvement advisers), agree actions as a result of reviews and evaluate regularly the implementation of the plan.

5. Policies

- 5.1 To ensure a statutory Accessibility Plan is established and adopted and is reviewed and re-adopted every three years.
- 5.2 To ensure a statutory Governors' Statement on Behaviour & Discipline is established and adopted.
- 5.3 To ensure a statutory Sex & Relationships Education Policy is established and adopted.
- 5.4 To ensure a statutory Complaints Policy is established and adopted.
- 5.5 To establish and adopt a non-statutory Assessment Policy, and to review and monitor the policy to ensure that it is operating effectively.
- 5.6 To monitor the implementation and evaluate the outcomes of the Behaviour Policy, as written and adopted by the Headteacher.

6. Reporting to the Governing Body

- 6.1 The Committee clerk will send the minutes (or draft minutes) of its meetings to the clerk of the Governing Body for inclusion with the agenda of the next meeting of the Governing Body.
- 6.2 The Committee Chair (or, if the Committee Chair is not present at the full Governing Body meeting, any other member of the Committee who was present at the Committee meeting) shall report to the full Governing Body on any actions undertaken by the committee, as

delegated to the Committee by the Governing Body, including but not limited to the approval of any policies.