



Highfield Community Primary School

CHARGING AND REMISSIONS POLICY

2025

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

The school day is defined as:

Morning Nursery: 9.00am – 12:00am
KS1: 9.00am – 3.30pm

Afternoon Nursery: 12.30pm – 3.30pm
KS2: 9.00am – 3.30pm

Voluntary contributions

We aim to provide a wide range of activities to enhance children's learning, therefore, parents may be asked to make a voluntary contribution towards the cost. No child will be excluded from the activity through an inability to contribute. We do not treat these children differently from any others. In the event of insufficient contributions being made, the activity may be cancelled.

If a parent wishes their child to take part in a school trip or event, but is unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information well in advance of the planned trip.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. For example:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;

Highfield Community Primary School organise residential visit for Year 5/6 children. For this residential, parents are expected to fund the visit, however, this trip is always costed as low as possible, and subsidised from School Funds; the school makes no profit.

The school organises swimming lessons for children in Year 5 or Year 4. These take place in school time and are part of the National Curriculum. We make no charge for this activity.

We offer additional After School Clubs and Activities and occasionally we may request a small charge for these sessions, they are always costed as low as possible; the school makes no profit on these activities.